

# **Club Counselor Responsibilities**

**(From Mountains & Plains Rotary Youth Exchange site:**

**<http://mountainandplainsrye.com/officers-counselors/counselor-responsibilities> )**

## **The Counselor serves as the Inbound student's Advocate and Friend**

- Should be a member of the host Rotary Club, appointed to serve as the Inbound Student's advocate and additional contact.
- Should be selected carefully, including voluntarily agreeing to a background check.
- Should be willing to participate in appropriate training and orientation sessions offered at the district or the club level.
- Should become familiar with the RYE policies in order to be able to assist the student with questions, without contradicting Rotary philosophies and expectations.
- Should meet with the student at least once per month, to give sound advice and deal with any problems, fears and worries that the students may have.
- Should be available to assist the student as needed to complete and send a Monthly Report Form to the District Chair, the Inbound Coordinator, and the US Country Contact for the Student's country and should confirm that the Report has been sent.
- Should advocate for a student when he or she is having difficulties at home or at school.
- Should represent the student's point of view in case conflict resolution is needed.
- Should help a student with self-discipline if he or she goes off track.